

Canterwood STEP System Association

May 5, 2014

Dear Mr. and Mrs. Xxxxxxx:

The Canterwood STEP Association Board of Directors has notified you on two separate occasions that all members are required to have their septic systems inspected and repaired if necessary to eliminate all ground water intrusion. The deadline to complete this process was originally set for May 1, 2014.

According to our records, you have not yet complied with this requirement. Since the out flow from your septic system effects the total volume of effluent that we send to the City of Gig Harbor, ignoring this requirement is not acceptable. If your septic system is leaking, so that ground water is entering your septic tanks, all of the 274 STEP Association Members, have to pay to process your ground water. Every member has an obligation to the other members of the association to "pull their own weight." Responsible members should not be put in a situation where they have to pay more money each month, because of an irresponsible member.

Recognizing that there may be reasons for you to have not completed the inspection/repair work by May 1, 2014, we are offering you a one-time extension to June 1, 2014 to schedule the work, provided that you notify our office by May 15, 2014 that you intend to comply. If the work is not scheduled by our extended deadline, the Board has the authority to hire a contractor to perform the inspection and make any necessary repairs. In addition to the actual costs charged for that work, the Board can assess an administrative fee of up to \$500. The total assessment, if not paid in a timely fashion can result in a lien against your property.

If you fail to notify our office by May 15, 2014 that the work is scheduled, we will assume that you do not intend to complete the inspection/repair requirement. After June 1, 2014, the Board will hire a contractor to do the work and you will be assessed an administrative fee of up to \$500. You will be expected to cooperate with the contractor when he arrives to do the inspection and to give him full access. If you fail to allow the contractor to have access to your septic system, the Board of Directors will seek a court order to compel you to comply. All legal fees associated with this court order and associated contractor fees will be charged to your account.

It is our hope that you will use this extension to complete the inspect/repair process by the June 1, 2014 deadline. The three Board recommended contractors are Drain Pro 253-539-4498, FloHawks 360-698-3212, and Hemley's 360-373-0821. Your Board of Directors absolutely does not want to have to take draconian actions to force members to do the right thing. However, there should be no doubt that the Board will use every legal means available to gain compliance with this requirement, so that we can meet the City's requirements and reduce the bimonthly charges for our members.

Thank you for your cooperation.

Sincerely,

Alan Weiss, President